

# **TOWN OF MONKTON REQUEST FOR PROPOSALS DESIGN/BUILD SERVICES**

The Town of Monkton is requesting proposals for design/build services to finish an uncompleted room adjacent to the Russel Memorial Library.

Sealed Proposals will be received on or before 1:00 p.m. Local Time on Monday, November 25, 2024 at the Monkton Town Office, 92 Monkton Ridge, Monkton Vermont or PO Box 12, Monkton, VT 05469. Sealed proposals shall be marked "Town of Monkton Library Design/Build Services" and addressed to the Town of Monkton.

Questions and inquiries about this Request for Proposals shall be submitted in writing to Stanley Wilbur, Town Administrator at [townadministrator@monktonvt.com](mailto:townadministrator@monktonvt.com).

A Pre-Proposal Conference will be held at the Monkton Town Office, 92 Monkton Ridge, Monkton, VT at 1:00 pm Local Time on Monday, November 18, 2024. Attendance is not mandatory. Any modifications, clarifications or interpretations will be incorporated into an addendum which will be provided to all conference attendees and others requesting an addendum. All addenda must be acknowledged in the proposal.

The complete Request for Proposals with preliminary floor plan and facility layout is available at the Monkton Town Office or by contacting Stanley Wilbur, Town Administrator at [townadministrator@monktonvt.com](mailto:townadministrator@monktonvt.com) or 802-453-3828.